

MILLVILLE BORO
MINUTES

Date: April 17, 2018
Time of meeting: 7:00 p.m.
Place of meeting: Boro Hall

The stated meeting of the Millville Borough Council was called to order by President Bower at 7:00 p.m. Also attending the meeting were Council Members Charlie Hartzel, Jen Bodnar, Jim Spangenberg, Wendy Wagner, Vice-President Jeff Reese & Mayor Jerre Wright. Ron Girton was absent

Employees in attendance: Secretary Lutcavage, Superintendent Bower, Superintendent Woolcock

Guests in Attendance: Shanna & Paul Haden III, Deborah & Paul Haden Sr.

Officiating in Prayer – Pastor Rich

The minutes of the regular meeting held March 20, 2018 were accepted and approved. The Treasurer's Report that includes the check register and the Profit and Loss Reports were accepted and approved.

Motion by Jeff Reese 2nd by Charlie Hartzel. Motion Carried

Motion: To authorize payment of bills as presented

Zoning Officer – brief discussion on the bank drive-thru project including parking allotment issues.

Safety Committee – There was a discussion on several issues regarding the police department: Victor Guevara resignation, OIC Yaskiewicz working hours and residents complaining about phone calls not being returned. Safety Committee to meet with Jon and discuss the issues.

Police – Report submitted. OIC Yaskiewicz requested that the borough raise the fee for parking tickets from \$10 to \$30. A lengthy discussion was held regarding changing the fee. Jeff feels it should be left at \$10 and that police should aggressively enforce it. Wendy Wagner made a motion to raise the fee to \$30 – no 2nd motion failed. Jim Spangenberg made a motion to raise fee to \$20 and then up it to \$40 if not paid within 48 hours. Motion was withdrawn. Wendy again made motion to raise fee to \$30 2nd by Jim Spangenberg. Motion was withdrawn. Research needs to be completed to see what has to be done to change the fee and what the cost will be to the borough (new tickets, etc.) if the fee is raised. Item tabled until next month Wendy to do the research. Rob to put the 2hr parking signs back up on State St. by the businesses. Charlie requested that man hours be added to the monthly report. Jeff said it should be discussed at the safety committee meeting.

Street Committee – Need to check the streets to check for any needed projects. PennDOT will be paving State Street from Hill Rd. to Route 442. Brief discussion was held on the condition of the road by Post Office Alley

Municipal Authority – Met on April 10th. Discussed the water departments need to upgrade computer system at the plant. Will this upgrade have to be done every few years or will it be something that will need to be done every 10 years or so? Voted to pay 40% of cost up a maximum of \$12,000 for computer upgrade.

Planning Commission – John Martin submitted his resignation from the planning commission due to his relocation to Williamsport for work. Jeff suggested Marvin Fisk as his replacement.

Personnel – Committee recommends Steve Phares as the water plant operator/street superintendent replacing Rob Bower when he retires at a salary of \$37,500 to start with a \$1000 increase after obtaining his license. If approved he will start on April 23, 2018. Mike Woolcock has passed his water plant operator test. Mike to receive \$2000 increase in salary \$1000 each for his sewer license and water license.

Motion by Jeff Reese 2nd by Charlie Hartzel. Motion carried

Motion: Hire Steve Phares as the new FT Water Plant Operator/Street Superintendent at a Salary of \$37,500.

Motion by Jeff Reese 2nd by Jen Bodnar. Motion carried

Motion: Increase Mike Woolcock's salary \$2000

Pool Commission – Annual basket bingo to be held on Sunday May 6th

Building Committee – Insurance adjuster was out to see the damage to the building caused by the storm. Still waiting to hear back from them. Discussion on the roof of the building, no decisions made.

Secretary Report – Clean up day will be April 21st. Connie Crawford is requesting a raise in her tax collector wages. Atlantic Broadband has taken over Metrocast and would like to start negotiations on the renewal of the franchise agreement. The Millville Service Committee sent a letter informing council that they will no longer be doing the food pantry. They will distribute the items on hand to other agencies that will use it and plan to vacate the pantry area by the end of the year. They will continue to provide financial assistance for rent and utilities.

For the Good of the Community:

Charlie asked Rob to check the Ash trees in the park and remove dead limbs.

Time of Adjournment: at 20:19 a motion was made to adjourn by Jen Bodnar - Motion carried

Respectfully submitted,

Beverly Lutcavage, Secretary/Treasurer