

MILLVILLE BORO  
MINUTES

Date: December 17, 2013  
Time of meeting: 7:00 p.m.  
Place of meeting: Boro Hall

The stated meeting of the Millville Boro Council was called to order by President Bower at 7:00 p.m. Also attending the meeting were Council Members Jeff Reese, Charlie Hartzel, Jen Rine, Marvin Fisk, John McDonald, Vice-President John Henrie & Mayor Jerre Wright. .

Employees in attendance: Secretary Lutcavage, Chris Bower, Acting Chief Yaskiewicz

Guests in Attendance: Debra Terra and Wendy Wagner

Officiating in Prayer: Paul Converse

The minutes of the regular meeting held November 19, 2013 were accepted and approved. The Treasurer's Report that includes the check register and the Profit and Loss Reports were accepted and approved.

Zoning Officer – Chris reported a few snow removal issues that were being dealt with.

Safety Committee – Discussion on equipment not returned by Ted Stout. Acting Chief Yaskiewicz proposed the re-hire of former employee Glen Millard as a PT officer. Discussion on the Golf tournament and a possible gun raffle to raise funds for the PD.

Motion by John McDonald, 2<sup>nd</sup> by John Henrie. Motion Carried

**Motion:** Hire Glen Millard as a PT Officer pending successful completion of all background checks.

Motion by Jeff Reese, 2<sup>nd</sup> by Marvin Fisk. Motion Carried

**Motion:** Authorize Atty. Mihalik to pursue legal means to get equipment or dollar value of equipment returned to the Borough.

Motion by Charlie Hartzel, 2<sup>nd</sup> by John Henrie. Motion carried

**Motion:** Allow the police to hold a gun raffle.

Emergency Management - Jerre commented that the borough roads are in better shape than the state roads (snow/ice removal).

Street Committee –Sokol completed the Sunnyview Lane project. Columbia Village project will not be pursued any further. No agreement could be made on the payment of expenses over the \$20,000 grant.

Municipal Authority – MA will schedule a special meeting in January to discuss the water main replacement project.

Sewer/Water Committee – Discussion on the estimate for the water main replacement project on Maple and Chestnut, tabled until January meeting. Discussion on the possible discount on sewer/water bill for Charles Perkins.

Motion by John McDonald, 2<sup>nd</sup> by Marvin Fisk. Motion carried

**Motion:** No discount is to be given to Charles Perkins for the sewer/water bill.

Finance Committee – Discussion regarding the bill payment procedure for 2014. Council will approve all expenditures prior to payment with the exception of Utilities, taxes, and insurance. Discussion on the 2014 Real Estate tax rate and sewer/water rates for 2014. Discussion on the 2014 budget.

Motion by Charlie Hartzel, 2<sup>nd</sup> by Jeff Reese. Motion carried

**Motion:** Adoption of Ordinance #2013-1201 Real Estate Tax Levy Ordinance

Motion by Marvin Fisk, 2<sup>nd</sup> by Jen Rine. Motion carried

**Motion:** Adoption of Resolution #201312.01 Increase of Sewer/Water Rates

Motion by Charlie Hartzel, 2<sup>nd</sup> by Marvin Fisk. Motion carried

Roll Call Vote: Jen Rine – Yes, Jeff Reese – Yes, John McDonald – Yes, Marvin Fisk – Yes, Charlie Hartzel – Yes, John Henrie – Yes, Roy Bower - Yes

**Motion:** Adopt 2014 budget with the secretary salary to be increased and additional 2%.

Personnel – EE Handbook will be updated at a cost of \$2000 which is less than originally quoted. There has been no response from Tori Harrison as of today. Discussion on the replacement for Al Poff. Discussion on Jen Goss should a letter be sent to her in regards to her resume submittance.

Motion by Marvin Fisk, 2<sup>nd</sup> by Charlie Hartzel. Motion carried

**Motion:** Turn over the Health Inspections to the Department of Agriculture.

Park Commission – Park Commission is recommending Brenda Wilcox as a new member. John McDonald commented that there may be a Boy Scout may come to January's meeting regarding his Eagle Scout project.

Motion by Jen Rine, 2<sup>nd</sup> by John McDonald. Motion carried

**Motion:** Accept Brenda Wilcox as a member of the Park Commission

Pool Commission – Commission must have 5-9 members.

Presidents Report – The borough will now be utilizing a property destruction/disbursement form when destroying or disbursing equipment.

Secretary Report - discussed council meetings for 2014. Meetings will continue to be held on the 3<sup>rd</sup> Tuesday of each month at 7:00 pm. The 2014 Reorganization meeting will be held on Monday, January 6, 2014 at 7:00 pm

Skip thanked John Henrie and John McDonald for their service to the community during their term on the borough council.

Time of Adjournment: at 8:08p.m. a motion was made to adjourn by Jen Rine - Motion carried

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Beverly Lutcavage, Secretary/Treasurer