

MILLVILLE BORO  
MINUTES

Date: December 18, 2012  
Time of meeting: 7:00 p.m.  
Place of meeting: Boro Hall

The stated meeting of the Millville Boro Council was called to order by President Bower at 7:00 p.m. Also attending the meeting were Council Members Marvin Fisk, Charlie Hartzel, Jen Rine, John McDonald, Vice-President John Henrie. Mayor Jerre Wright arrived at approx. 7:30 pm. Jen Rine left at 8:15 pm. Jeff Reese was absent.

Employees in attendance: Secretary Lutcavage, Superintendent Kitchen, Superintendent Woolcock, Chris Bower, Chief Stout (left after giving his report)

Officiating in Prayer: Dave Rosenberger

The minutes of the regular meeting held November 20, 2012 were accepted and approved. The Treasurer's Report that includes the check register and the Profit and Loss Reports were accepted and approved.

Zoning Officer – Permits issued: Jonathan H. - Case Lane – Shed, Paul Klock – Lean Too, permit for new construction on Oakwood. Nothing on Precision Printing yet. 75 E Main St keep as residential for s/w.

Safety Committee - Interviewed Tori Harrison for PT Officer. Committee recommends hiring her pending completion of background checks. Ted met with school officials to review security measures.

Motion John McDonald 2<sup>nd</sup> by John Henrie. Motion Carried  
**Motion:** To hire Tori Harrison pending background checks.

Emergency Management –

Street Committee – Yield sign has been put up on Applegate.

Municipal Authority – Water Plant Temporary license. Letter from DEP requesting plan of action. Marvin had Rob Respond to DEP letter.

Sewer/Water Committee - Discussion on meeting with DEP. They will not waive the \$5200 penalty. Discussion on the White Pines Agreement. 1) set up a meeting with our people and Ryan Inch. 2) Call DEP let them know we will pay penalty. 3) Skip to call Woody, do we need to change agreement, can we shut them off. 4) Talk to Duk why NH3 Ammonia not in agreement what needs to be done to correct it. Discussed internet access for the sewer plant. If reasonably priced service cannot be obtained the office computer will be upgraded and they will use it to gain internet access.

Motion John McDonald 2<sup>nd</sup> by Marvin Fisk. Motion Carried

**Motion:** to pay the \$5200 penalty

Finance Committee – discussion on the budget. To items to discuss that were not brought up at the November meeting increase for Madison Twp rent and addition of cell phone reimbursement and getting rid of the pagers.

Motion John Henrie 2<sup>nd</sup> by John McDonald. Jerri Wright opposed. Motion carried  
**Motion:** Reimburse \$30 per month for cell phones and do away with the pagers.

Motion Marvin Fisk 2<sup>nd</sup> by Charlie Hartzel. Motion Carried Roll Call Vote  
Jen – Yes, Marvin – Yes, John McDonald – Yes, Charlie Hartzel – Yes, John Henrie – Yes, Skip – Yes.

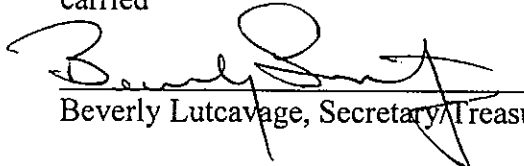
**Motion:** to accept the 2013 budget as presented with the addition of the 2% increase to the rent for Madison Twp and the change of cell phone reimbursement from \$50 to \$30 with the pagers being discontinued.

Park Commission – The park commission will be turning over its finances in January.

Presidents Report – a discussion on correspondence packet. Decided that beginning in January only one packet would be made. Each person will receive an index of the incoming and outgoing correspondence and can request to see any of them. Council checks are ready tonight.

Secretary's Report – Letters were sent requesting proposals for 2013 service. PIRMA loss control inspection was completed on 11/14/12. Some recommendations from previous inspection still have not been completed. Personnel and police policy manuals need to be updated. Need a fire proof cabinet for gasoline cans in the garage (cabinet has been ordered)

Time of Adjournment: at 8:28p.m. a motion was made to adjourn by Charlie Hartzel- Motion carried

  
Beverly Lutcavage, Secretary/Treasurer