

MILLVILLE BORO  
MINUTES

Date: April 16, 2013  
Time of meeting: 7:00 p.m.  
Place of meeting: Boro Hall

The stated meeting of the Millville Boro Council was called to order by President Bower at 7:00 p.m. Also attending the meeting were Council Members Marvin Fisk, Jeff Reese, Charlie Hartzel, Jen Rine, and Mayor Jerre Wright. Vice President John Henrie and council member John McDonald were absent

Employees in attendance: Secretary Lutcavage, Superintendent Bower, Chief Stout, Chris Bower

Officiating in Prayer: Pastor Rosenberger

Guests in Attendance: N/A

Discussed Pine Township sewer connection. Supervisor Whitmoyer would like to know what need to be done before they can start to flow. After discussion it was determined that all that was required by the Borough is to have flow meter certification and the payment.

The minutes of the regular meeting held March 19, 2013 were accepted and approved. The Treasurer's Report that includes the check register and the Profit and Loss Reports were accepted and approved.

Zoning Officer – Permits issued to Laubach & Steck for 5& 7 Millstone Lane, also for 6 & 8 Millstone Lane. Permit to R. Zeisloft for new construction at #5 Oakwood. Zoning Hearing Board will meet on Thursday, April 18<sup>th</sup> for the Mill-Green UMC Fields of Faith Project. They are requesting a waiver for the screening and lighting requirements. This waiver will only be for the recreation fields and will not cover any future construction.

Safety Committee - Residents request that Chestnut St. be posted with speed limit signs. Rob stated signs were in place but got knocked down and were not put back up. He will have one sign put up in each direction.

Ted requesting to implement drug policy for the Police Department. This policy will put a random drug and alcohol testing procedure in place as well as new employee testing, post-accident, reasonable cause, etc.. There will be no charge to the borough for this new procedure.

Motion by Marvin Fisk 2<sup>nd</sup> by Charlie Hartzel. Motion Carried

**Motion:** To implement a drug and alcohol policy that will include random drug & alcohol testing for all officers.

Emergency Management – Tornado warning siren to be tested on May 10, 2013 at 10:30 am. Jerre got new signs for both his trucks.

Street Committee – John Henrie to look at the streets to see what needs to be done this year. The school would like to have sidewalks put in on Batten Lane. Rob to check to see if residents would be receptive to this also check with the school to see if they will be paying for any of this. Bev to check and see if there is grant money available to do this.

Municipal Authority – Water Plant permit has been received. OCC still has some work to be completed payment being withheld until work is completed.

Sewer/Water Committee - White Pines has not been shut off. Britt Bassett will be in on March 17<sup>th</sup> to work on the NPDES Permit & to check data from Borton-Lawson. After he gets up to speed on the situation a meeting will be set up with White Pines. DEP sent a letter requesting a summary of the action to be taken to resolve the compliance issues.

Planning Commission – Need a member for the commission to replace Sue Myers who has resigned. Donna Sharrow recommended Phillip Girton for the spot. Put something in North side beat looking for volunteers for the spot. Tabled until May meeting.

Personnel – discussion on office cleaning position. Secretary will be responsible for keeping the office clean. Letter to be sent to Art informing him of the decision and requesting that he refrain from coming to the office except to conduct business during normal office hours. Combination for the door locks to be changed.

Motion by Marvin Fisk 2nd by Jeff Reese. Motion Carried.

**Motion:** To eliminate the office cleaning position.

Park Commission – will be getting the new fence and roofing. Getting quotes for the Tennis and Basketball courts.

Pool Commission – 2012 was an ok year and hope that community will continue to support it.

Building Committee – Roof on the building still needs to be checked. Bev requesting to change office hours from m-f 8:00 to 4:30 and closing for lunch from 12:30 – 1:00. New hours would be M,W,F 8:00-4:30 Tues and Thurs 8:30-5:00. No closing at 12:30. Door will be posted when office is closed to go to the PO and Bank.

Presidents Report – Clean-up day April 27<sup>th</sup>, also testing Tornado warning siren. This year electronics will be accepted.

Secretary's Report – Looking for a new company to handle the Non-Uniformed pension as recommended by the auditors. Also getting proposals from local banks looking for a better alternative to PLGIT.

Discussion on write ins for council members. John Henrie and John McDonald will not be seeking reelection.

Time of Adjournment: at 7:42 p.m. a motion was made to adjourn by Jen Rine - Motion carried

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Beverly Lutcavage, Secretary/Treasurer