

MILLVILLE BORO  
MINUTES

Date: April 17, 2012  
Time of meeting: 7:00 p.m.  
Place of meeting: Boro Hall

The stated meeting of the Millville Boro Council was called to order by President Bower at 7:00 p.m. Also attending the meeting were Council Members Marvin Fisk, Jeff Reese, Charlie Hartzel, Jen Rine, John McDonald, Vice-President John Henrie and Mayor Jerre Wright.

Employees in attendance: Secretary Lutcavage, Superintendent Bower, Chief Stout, Office Yaman, Zoning Officer Bower

Guests in Attendance: Steve Dillick, Gene Phares, Christine Whitmier, Chris Krepich

Steve requested a handicapped parking spot in front of his apt. on State St. Will have to check with PennDot since this is a state road and then the matter will be turned over to the Safety Committee for recommendations.

The minutes of the regular meeting held March 20, 2012 and special meeting held April 3, 2012 were accepted and approved. The Treasurer's Report that includes the check register and the Profit and Loss Reports were accepted and approved.

Zoning Officer – Handling several grass & weed complaints and issues. Swisher has started tearing down the trailer. Have not heard anything from Bilski on Precision Printing yet. John Henrie brought up the cars that are starting to accumulate behind Dailey's.

Safety Committee - Elyjah Middaugh approved for hire in January is not going to work out. Committee recommending hiring Jeff Newburg as Part time officer.

Motion by John McDonald 2<sup>nd</sup> by Jeff Reese – Motion Carried

**Motion:** To hire Jeff Newburg as Part Time Officer pending completion of all required background checks. Jen Goss has resigned.

Emergency Management – Generator has been installed. When bill submitted to be split 4 ways with Millville, Greenwood, Pine and Madison since it is for EMA.

Street Committee – Removing handicapped spot on Center St as it is no longer needed. Rob & Allen to raise manholes on Post Office Alley. Secretary Lutcavage to check on prevailing wage. Still waiting for Columbia Village to let us know about turning the road over to the Borough. Sunnyview Road was done the way that would have been recommended.

Motion by Marvin Fisk 2<sup>nd</sup> by John Henrie. Motion carried.

**Motion:** To have Greenwood Twp tar & chip Applegate to the Borough the same as last year.

Motion by Marvin Fisk 2<sup>nd</sup> by Jeff Reese. Motion Carried.

**Motion:** Bid out 2 Chestnut street projects as per project estimate sheet.

Municipal Authority – Still working on the tapping ordinance

Sewer/Water Committee - Still looking at the Pine Twp Agreement. White Pines agreement signed by Millville but has not been signed by White Pines (J.P. Mascara). Leachate started on 03/26/12 with no notification to the Borough that it would be started Allen found out after going to White Pines with DEP. Skip waiting to talk to Woody.

Finance Committee –

Motion by Jeff Reese 2<sup>nd</sup> by John McDonald. Motion Carried

**Motion:** To send the Annual Donation to the Park and Fire Company. Hold off sending the Pool donation at this time.

Personnel – Committee hopes to have something in the next week to 10 days for the paper regarding Allens' Replacement. Secretary Lutcavage 6 months up at end of April. Committee recommend giving her \$1000 increase as discussed at hire.

Motion by Jeff Reese 2<sup>nd</sup> by Charlie Hartzel. Motion carried.

**Motion:** To increase Secretary salary by \$1000 per year effective May 1, 2012

Park Commission – Nate Laubach – painted bathrooms, installed stainless steel kickplates, towel racks and TP rolls as his Eagle Scout Project. May possibly have another scout needing to do his project – look into having him do the Quaker. Secretary Lutcavage to contact Melinda to see if she will be doing the restrooms this year. Little league will be responsible for them until the end of April. Little League to have vendor selling food at opening will be sharing profits with Little League. They will not be charge to set them up.

Pool Commission – Will now be called Little Fishing Creek Area Pool Board of Directors. John McDonald will be liaison regarding the pool. Dinner being held at the Frosty Valley Country Club on May 9, 2012 hosted by Norman Watts. All Council members and spouses invited to attend. RSVP by May 2, 2012.

Motion by John McDonald 2<sup>nd</sup> by Jenn Rine. Motion carried.

**Motion:** To lease the pool to the LFCTA Pool Board of Directors for \$1 per year.

Building Committee – community Clean Up day is on April 28, 2012. Dumpsters to be delivered by Heaps (2 ordered).

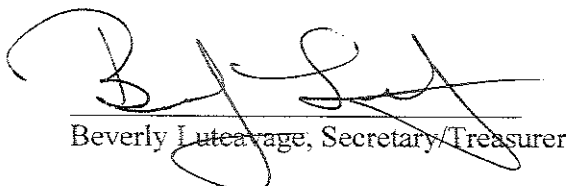
Secretary's Report – Need resolution passed to change Right-to-know contact from Vicky Moyer to Beverly Lutcavage. Source Water Protection Presentation on June 19<sup>th</sup>. E-Netpay set up. Water/Sewer bills are out.

Motion by Jenn Rine 2<sup>nd</sup> by Jeff Reese. Motion Carried

**Motion:** Pass resolution #2012004 amending Right-to-Know policy changing contact from Vicky Moyer to Beverly Lutcavage.

John Henrie asked if it was necessary to have the outgoing correspondence in the council members' packets. After discussion it was decided that the outgoing correspondence would only be put in the office copy of the monthly packet.

Time of Adjournment: at 7:49p.m. a motion was made to adjourn by Jen Rine - Motion carried



Beverly Lutcavage, Secretary/Treasurer